



JOB DESCRIPTIONS

36B30 Level

SENIOR FINANCIAL MANAGEMENT ANALYSTS PERFORM THE DUTIES SHOWN IN THE PRECEDING LEVEL OF SKILL. SUPERVISE AND PREPARE TRAINING TO SUPPORT ACCOUNTING, DISBURSING, BUDGET, TRAVEL, MILITARY PAY, FOREIGN NATIONAL PAY, INTERNAL CONTROL AND VENDOR SERVICES OPERATIONS. CERTIFY ACCURACY OF ACCOUNTING, BUDGET, TRAVEL, PAY, DISBURSING, AND VENDOR PAY DOCUMENTS. PERFORM INTERNAL CONTROL INSPECTIONS INCOMPLIANCE WITH VARIOUS GOVERNMENT REGULATIONS. AS A STAFF SERGEANT JOB TITLES ARE SENIOR DISBURSING ANALYST, SENIOR FM ANALYST, ACCOUNTING SENIOR FM ANALYST, INTERNAL CONTROL SENIOR FM ANALYST, COMMERCIAL ACCOUNTS NCO OR BUDGET NCO. MAY ALSO SERVE AS A DETAILED RECRUITER, DRILL SERGEANT OR INSTRUCTOR/WRITER/DEVELOPER.

